

APPROVED BY THE STARK
COUNTY COMMISSIONERS

**STARK COUNTY COMMISSIONERS
MINUTES**

REGULA: _____

BERNABEI: _____

CREIGHTON: _____

CLERK: _____

DATE APPROVED: _____

DATE: WEDNESDAY, OCTOBER 16, 2013

SUBJECT: BOARD MEETING

**PRESENT: COMMISSIONER TOM BERNABEI, PRESIDENT
COMMISSIONER JANET CREIGHTON, VICE PRESIDENT
COMMISSIONER RICHARD REGULA, MEMBER
BRANT LUTHER, COUNTY ADMINISTRATOR
JEAN YOUNG, CLERK**

DISTRIBUTION:
Journal
File

Commissioner Creighton opens the meeting at 1:35 PM.

Recite – Pledge of Allegiance

Commissioner Creighton introduces Commissioner Bernabei at 1:36 PM.

AMENDMENTS:

Jean Young: To add travel for the Clerk of Courts

Commissioner Creighton moved, seconded by Commissioner Regula to approve Amendments as presented.
Motion Carried

Public Speaks: None

Approve Board Minutes:
October 9, 2013

Commissioner Creighton moved, seconded by Commission Regula to approve Board Minutes as submitted.
Motion Carried

Rick Flory:

Award Contract:

Family Court Structured Cabling System Project:

ACY Communications Contractors, Inc. to perform the Structured Cabling System project on the 4th and 6th floors of the County Office Building. The cost of the project will not exceed \$39,265.00.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Award Contract as submitted.
Motion Carried

Jean Young:

Appropriation:

Job & Family Services: Appropriate from unappropriated balance for contract- \$150,000.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Appropriation as submitted.

Motion Carried

Budget Transfers:

Dog & Kennel: Additional funds for future AEP bills- \$2,000.00 from Salary to Supply

Microfilm: To cover salaries-\$900.00 from Supply to Salary

Recorder: To cover supplies-\$3,400.00 from Service to Supply

Recorder: To cover salaries-\$500.00 from Service to Salary

Clerk of Courts: Additional appropriation necessary for 2013-\$500.00 from Service to Other

Adult Probation/ISP: To cover mileage for PSI-\$100.00 from Supply to Other

Commissioner Creighton moved, seconded by Commissioner Regula to approve Budget Transfers as submitted.

Motion Carried

Advertise for Bids:

Sheriff:

Inmate Medical Healthcare & Inmate Mental Healthcare

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Advertise for Bids as submitted.

Motion Carried.

Resolution:

Jobs & Family Services:

To enter into a Sub Grant agreement with United Way of Greater Stark County for TANF auto repairs for eligible low-income clients in the amount of \$112,000.00 Effective through June 30, 2014.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried.

Requisition:

Building Inspection: Membership renewal for Cavanaugh, Kent, Cartwright, Nice and McElfresh-Vendor: F.B.O.A-\$450.00 Fund: Building Inspection

Commissioner Creighton moved, seconded by Commissioner Regula to approve Requisition as submitted.

Motion Carried.

Travel:

Two Clerk of Courts employees seeking \$146.90 to attend Juvenile Court Clerks Roundtable on October 31, 2013 in Columbus, OH

One Commissioners employee seeking \$908.64 to attend CCAO Winter Conference on December 8-10, 2013 in Columbus, OH

One Dog & Kennel employee seeking \$803.77 to attend CCAO Winter Conference on December 8-10, 2013 in Columbus, OH

One County Engineer employee seeking \$565.00 to attend CEAO Winter Conference on December 8-10, 2013 in Columbus, OH

Two Job & Family Services employees seeking \$210.00 to attend Medicaid County Readiness on October 23 & December 3, 2013 in Columbus, OH

Five Job & Family Services employees seeking \$884.25 to attend OCDA Fall Training Conference on October 28-29, 2013 in Dublin, OH

Two Job & Family Services employees seeking \$89.00 to attend Public Children Services Association Conference on October 24, 2013 in Columbus, OH

One Sanitary Engineers employee seeking \$635.00 to attend Basic Water Treatment Course on January 14, 2013 for 16 weeks in Dover, OH

Two Treasurer employees seeking \$973.08 to attend County Treasurer's Association Fall Conference on November 19-20, 2013 in Dublin, OH

Amended Agenda Item:

Four Clerk of Courts employees seeking \$100.00 to attend 5th District Court of Appeals Seminar on October 30, 2013 in Richland County, OH

Commissioner Creighton moved, seconded by Commissioner Regula to approve Travel Requests as submitted.

Motion Carried

Chris Nichols:

Resolution:

Commissioners:

Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Rick Flory:

Professional Services Agreement:

Engineers:

ME/IBI Group-Clay Ditch Drainage. The agreement is for planning and design services for the study and improvements to the clay ditch located in Jackson and Perry Townships. The agreement is for an amount not to exceed \$133,477.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve Professional Services Agreement as submitted.

Motion Carried

Resolution:

Sanitary Engineers:

Rejection of Bids-P-569 General Trades, Waltham Woods Wastewater Treatment Plant Interception Trunk Sewer in Plain Twp.

Commissioner Creighton moved, seconded by Commissioner Regula to Approve Resolution as submitted.

Motion Carried

Reimbursement:

Sanitary Engineers:

James R. Meeks for improperly installed sewer lateral. The Board is requested to approve the reimbursement of \$600.00 incurred by Mr. Meeks to correct the installation error.

Commissioner Creighton moved, seconded by Commissioner Regula to Approve Reimbursement as submitted.

Motion Carried

Sidewalk Performance Bond Claim Release of Mortgage

Prosecutor:

Rose Hill Villas Allotment in Jackson Township on lots nos. 1, 2, 4, 5, 6, 33, 34, 35 and 36 held as collateral on a Sidewalk Performance Bond for the Rose Hill Villas Allotment.

Commissioner Creighton moved, seconded by Commissioner Regula to Approve Sidewalk Performance Bond Claim Release of Mortgage as submitted.

Motion Carried

Resolution:

Municipal Road Fund:

Request from the Village of East Canton to extend the timeline on the 2012 and 2013 Municipal Road Fund allocations for the South Woods Street Traffic Signal Upgrade Project. The combination of funds comes from 2012 and 2013 awards in the amounts of \$6,891.00 and \$3,500.00. The village of East Canton is requesting the timeline to utilize the combination of funds in the amount of \$10,391.00 be extended until December 31, 2014

Commissioner Creighton moved, seconded by Commissioner Regula to Approve Resolution as submitted.

Motion Carried

Lease Renewal:

Clerk of Courts:

Alliance Title Office Space for the service period July 7/1/2013 through 6/30/2015

Commissioner Creighton moved, seconded by Commissioner Regula to approve Lease Renewal as submitted.

Motion Carried

New Fund Request:

Sheriff:

Drug use Prevention Program Fund

Commissioner Creighton moved, seconded by Commissioner Regula to approve New Fund Request as submitted.

Motion Carried

New Fund Request:

Sheriff:

Sheriff's Edward Byrne Grant-JAG 2013-DJ-BX-0097 Fund

Commissioner Creighton moved, seconded by Commissioner Regula to approve to New Fund Request as submitted.

Motion Carried

Board Notification:

Shallenberger Annexation-Type 2:

On October 11, 2013, an annexation petition to annex approximately 3 acres from Nimishillen Township to the City of Louisville was filed with the Board. This is a Type 2 annexation and does not require a public hearing.

No Motion Necessary

Marsha Cimadevilla:

Resolution:

Commissioners:

Approving County Holidays for 2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Commissioner Comments:

Brant Luther:

Work Session Information:

Monday October 21, 2013

Worker's Compensation Rating Review-10:00 AM

Architect Review of Cohen-Joliet Plans-10:15 AM

Tuesday October 22, 2013

Soil and Water Conservation District Tour-9:00 AM

Commissioner Creighton moved, seconded by Commissioner Regula to adjourn meeting at 2:10 PM.
Motion Carried.

NOTICE: Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board.

Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originated departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,
Sara Donald

Orig.: Jean Young
Cc: Commissioners